**Sutton Parish Council**

**To: Members of Sutton Parish Council**

You are duly requested to attend the Annual Parish Council Meeting and the next of Sutton Parish Council to be held at 7.00pm on Tuesday 14 June 2022 at Sutton Village Hall

J M Daulby Lynne Nash

Chairman, Sutton Parish Council Sutton Parish Clerk

[johndaulby@aol.com](mailto:johndaulby@aol.com) [suttonclerk@gmail.com](mailto:suttonclerk@gmail.com)

**Public Attendance**

Members of the public and press are welcome to attend. At item 6, the public will be invited to give their views/question the Parish Council on issues on the agenda or raise issues for consideration of inclusion at future meetings. This item will generally be limited to 10 minutes duration.

**AGENDA**

1. **Apologies** **and approval of absences**
2. **Declarations of Interest**
3. **To approve as accurate minutes of the last meeting of the council**
4. **Reports**

**4.1** Cllr N Dixon

* 1. Cllr P Grove-Jones

**4.3** Cllr M Taylor

1. **Public Participation Session (10 minutes)**
2. **Speeding through the Village of Sutton**

**6.1** To note correspondence item 15.10

**6.2** Update from residents’ group of progress of Community Speed Watch Scheme.

**6.3** Council to discuss/agree appropriate links/terms of reference to include equipment/data provision with the Scheme

1. **Allotments**
2. **Pond** Upkeep/maintenance see correspondence item15.5

**8.1** Council to Discuss

1. **Queens Platinum Jubilee**

**9.1** QPJ medals-Cllr L Daulby has attached a note from Sutton PC and delivered them to Sutton Pre School. Council to approve a S137 payment £144.82

1. **Planning Matters-**to received from NNDC prior to the meeting

None received at agenda publication

**10.1** Council to note correspondence item 15.1 consultation period ends 11 July 2022

**11. Water Management Alliance and a piece of Land at Sutton Staithe and the IDB Lease**

**11.1** The second payment of £50 will become payable in October 2022 Council to discuss/agree war forward

**12 Persistent Flooding Problem Staithe Road Sutton** –

**12.1** Council discuss requesting formal update from J Le May

**13. Parish Insurance renewal/change of provider**

**13.1**Confirmation of email approval from Council(renewal date 1.6.22) for new Zurich Municipal policy

**14. Annual Governance and Accountability Return 21/22**

Completed relevant documents for approval and signature and publication .To include adoption of earmarked and General Reserves policy (Cllrs to receive copies prior to meeting)

**15 Correspondence** – provided from Clerk by email

|  |  |
| --- | --- |
| Email | Forwarded |
| 1.The Norfolk County Council Local List for Validation of Planning Applications Consultation Draft, 2022: Invitation to respond(A) | 17.05.22 |
| 2.Continuation of temporary closure of A1062 Norwich Road in the Parish of Horning because of stud removal/surface dressing/road markings & stud replacement (NTRO5220) (A) | 16.05.22 |
| 3.Resident enquiry re Grass Verges(C) | 15.05.22 |
| 4.Norwich Western Link (DC) | 16.05.22 |
| 5.Enquiry concerning upkeep/maintenance of Pond area and link with Village Facebook(C) | 28.05.22 |
| 6.Extra Help with Waste and Rubbish(A) | 27.05.22 |
| 7.Changes in Communication from Norfolk Constabulary(A) | 27.05.22 |
| 8.Norfolk ALC Survey(A)  9.Draft Broad Plans(A)  10.NCC Justin Le May Road Safety Sutton St(C)  11.Uncut Verge Laxfield Road (Cllr DC)  12.Response from J Le May to item 11(Cllr DC)  13. Norfolk Wellbeing-Get your Green Fingers working(A) | 27.05.22  27.05.22  31.05.22  31.05.22  01.06.22  07.06.22 |

**16 Footpaths-** No update available

**17. Chairmans Report**

**18. Clerks Report**

Village Notice Board at Staithe

Village Facebook page correspondence item 15.5

**19. Finance**

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| --- | --- |
| Payee | Amount |
| Tower Mint  Zurich Municipal  L Nash Printer Ink (3)  NALC invoice 465 Clerks Induction  ICO Data Protection Fee renewal | £144.82  £300.00  £ 39.45  £ 96.00  £ 40.00 |
| L Nash Additional Hours May | TBC |

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| --- | --- |
| Regular Payment Out May 2022 | Date |
| Clerk Salary May  Clerk Salary April | 31.05.22  03.05.22 |
| *Council to note Clerks salary date change May 22 to last day in each month.* |  |

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| Regular Payments In May 2022 | Date |
| Slipway License | 16.05.22 |

**20. Date of Next meeting**

**To confirm the date of the next Parish Council meeting scheduled for 12 July 2022 at 7.00pm**