

Sutton Parish Council

Minutes of Sutton Parish Council Meeting held at 7.00pm on Tuesday 12 July 2022 at Sutton Village Hall

Present Cllr R Cator Cllr Curtis Cllr J Daulby(Chairman) Cllr R Frearson(Vice Chairman) Cllr N Dixon NNDC Cllr M Taylor NNDC and 6 members of the public Lynne Nash (Clerk)

1. Apologies received and **approved** for Cllr Ian Baker Cllr Lynne Daulby Cllr Julie Hunt Cllr Sarah Grimmer Cllr P Grove-Jones

2. Declarations of Interest for items on the agenda and applications for dispensations- None

3. To approve as accurate minutes of the last meeting of the council- **Approved and signed**

4. Reports

Cllr N Dixon wished to report on four matters.

1. Proposed closure of Wayford Bridge. The planned work has now been cancelled. The financial impact on some local businesses was irretrievable and Cllr Dixon was in contact with NCC to seek redress. 2. Speeding in Sutton. Cllr Dixon attended the recent site meeting in Sutton with the Highways engineer. The outcomes and update are included in item 6 of these minutes Cllr Dixon wish to note his support for the initiatives and input by Sutton to tackle the increased traffic movement and speed. The ability to provide real evidence is very powerful and supported the agreement by NCC to produce a Traffic Survey. 3. Persistent Flooding-update included in item 11 of these minutes. 4. A149 junction at the Tesco site Stalham. NCC has agreed a proposal to move the current Bus lay over point on the A149 to the end of Stalham High Street (nr Chip Shop). This will not address the root cause of the problems. Cllr Dixon has accepted an Invitation to a remote meeting with Grahame Bygrave Director of Highways at NCC to discuss his concerns regarding lack of Investment and developer contributions. Cllr Dixon asked that the invitation be extended to Sutton Parish Clerk and Stalham Town Clerk.

Cllr M Taylor wished to thank Cllr J Daulby for his presentation to Stalham Town Council on 11 July 2022. As a result, Stalham Town Council wished to explore options to work more closely with Sutton to tackle traffic movement and speeding.

5. Public Participation Session started at 7.25pm

A member of the public wished to highlight that he felt the Sutton Village Information point at the Staithe was out of date. The meeting was advised that this Village structure contained information on the history of Sutton. The Parish Council agreed to review this Asset and the information presented it was also noted some maintenance was required.

A member of the public sought clarification of the Planning Approval Status of applications PF/21/1532& PF/21/2021. Cllr Dixon responded by confirming approval had been given but following Natural England's advice to LPAs these applications are on hold until they can demonstrate Nutrient Neutrality.

Cllr Cator took this opportunity to advise all present of the vacancies that exist on the Parish Council and promoting the benefits of Community involvement.

A member of the public asked if the SAM2 data could be made more widely available. The Chair agreed he would make it available to the Parish Magazine and the Village Facebook page

6. Speeding through the Village of Sutton

6.1 Sutton Speed Project

Cllr Daulby, J Knowlden (Speed Watch Team Leader) and Cllr Dixon met with Justin Le May Highways Engineer on 24 June 2022. As a result, a report had been prepared by John Knowlden Cllr L Daulby will present the achievable options of traffic calming measures to Council in August/September. Prior to that meeting the Clerk will seek the Engineers outline approval and support for Road Safety Community Funding in 2023 Further options for funding may be available.

6.2 Community Speed watch Team update

A team training date in August has been agreed and the venue will be the village hall. .

6.3 SAM2 data attached.

CLLrs Dixon & Taylor left 7.50pm

7. Allotments

Cllr Curtis advised of necessary maintenance work at the allotment site. He had engaged the help of volunteers to undertake some maintenance work. Council is asked to **consider** the quotation and engage S Pegg to complete the work. **Agreed**. Current Tenancy Agreements will be reviewed for re issue in October 2022. The review and actions will be presented to Council for approval in August/September meeting

8. Pond

Cllrs agreed to explore volunteer possibilities Upkeep/maintenance review. Council agreed subject to professional advice to consider funding short-term low-cost solutions to maintain and keep tidy.

Long term planning needs to await completed research and confirmation of Land registration details and Parish responsibilities. Clerk to obtain a survey and quotation for short term and long-term maintenance.

9. Planning Matters

9.1 BA/2022/0185/HOUSEH

Agreed

9.2 PF/22/1559 - Sutton - Old Scotland Yard, The Street, Sutton

Agreed

9.3 Any other planning matters None

10. Water Management Alliance and a piece of Land at Sutton Staithe and the IDB Lease

Council **agreed** correspondence(draft sent via email 1.7.22) Clerk to send letter to WMLA

11. Persistent Flooding Problem Staithe Road Sutton – Drainage Pipe repairs have been completed in New Road. This connects the west of the network to the Staithe. Water is free running. Confirmation of free flowing cannot be confirmed until we have had sufficient rainfall to confirm its effectiveness. Justin Le May awaiting start date from contractors to undertake work to redirect surface water.

12. Correspondence – provided from Clerk by email **Noted**

Email	Forwarded
Agenda & joining instr. for NNDC Town & Parish Council Engagement Forum 4th July at 10am	27 June 2022
Presentations slides for above sent by Clerk from above forum	7 July 2022
Patriotic Alternative	27 June 2022
Queens Jubilee Green Canopy - Tree planting with Brownies	27 June 2022
Invitation to Bid for Parish Partnership 2023/24	28 June 2022
New Beat Manager	30 June 2022
SAM2 The Street Data analysis Feb 2022- June 2022	6 July 2022
STALHAM - Temporary closure of C536 Yarmouth Road because of Anglian Water works to repair manhole frame and cover	7 July 2022
You're invited to Reclaim the Flood - Flooding, the LLFA and Me (27 July 2022)	7 July 2022
Wayford Bridge Waterproofing Scheme	7 July 2022

13. Footpaths

ENQ900210378 raised by the clerk re Sutton FP1 FP2 & FP3 Public Rights of Way and Trail Maintenance: NCC have advised: We are investigating the problem . Cllr Cator asked the Clerk to send a letter to Victory Housing regarding their responsibility for hedge cutting

14. Chairmans Report

Presentation to Stalham Town Council How Sutton plans to respond to evidence of increased traffic movement and increased speed through Sutton. 17.7.22 Noted

15. Clerks Report

The Clerk is updating the Parish Asset Register and awaiting the Legal Orders and RegistersTeam response.

ENQ900210019 regarding Highways Locality Sign at Old Yarmouth Road and A149 opposite The Lodge NCC have advised they are investigating the problem

The Clerk has reported and to Amey the Out-of-Date signage to the now closed Sutton Pottery on A149

Faulty flashing speed sign situated on the road into Sutton from the Catfield end on the junction of the Hickling Road. Was reported and is now repaired

16 Finance

16.1 Payments for Approval	Amount
NNDC Dog bin waste removal	£923.52
L Nash Print Paper x2	£ 8.50
L Nash 1 st Class Stampsx20	£ 19.00
L Nash Additional 23 Hours June	£495.93

16.2 Regular Payment Out June 2022	Date
Clerk Salary June	30.06.22

Payments Agreed and Noted

Receipts

16.3 Regular Receipts June 2022	Date
Slipway License	16.06.22

16.4 Bank reconciliation **Noted**

16.5 Budget Review to be moved to item 17

17. Exclusion of Press & Public for Confidential Session.

17.1 Pursuant to s 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of updates to the Parish Budget (shown on the agenda as item 16.5) (2).(1) Public Bodies (Admission to Meetings) Act 1960(2) Local Government Act 1972 s 228.

The Clerk appraised council of the current budget and asked councillors to start to consider projects that will impact on the next budget. The previous six months have provided the information to start from. It is important to move towards a more detailed budget building on previous spending. To enable future planning for Council Assets, Introduction of speed calming measures new initiatives and Grant applications

The meeting closed at 9.15pm

18. Date of Next meeting

To confirm the date of the next Parish Council meeting scheduled for 9 August 2022 at 7.00pm