

Sutton Annual Parish Council Meeting

The Annual Sutton Parish Meeting will be held on Tuesday 9 May 2023 at 6.30pm in Sutton Village Hall.
All Parishioners are invited to attend.

John Daulby

John Daulby – Parish Council Chairman

AGENDA

1. Apologies
2. Minutes of the Annual Parish Meeting which took place on Tuesday 10 May 2022.
3. Chairman's report.
4. To receive reports from Village Organisations.
5. Any other business

The monthly Parish Council meeting will follow this meeting.

Sutton Parish Council

To: Members of Sutton Parish Council

You are duly requested to attend the Sutton Parish Council Meeting to be held at 7.00pm on Tuesday 9 May 2023 at Sutton Village Hall

J M Daulby

Chairman, Sutton Parish Council

johndaulby@aol.com

Lynne Nash

Sutton Parish Clerk

suttonclerk@gmail.com

Public Attendance

Members of the public and press are welcome to attend. At item 5, the public will be invited to give their views/question to the Parish Council on issues on the agenda or raise issues for consideration of inclusion at future meetings. This item will generally be limited to 10 minutes duration.

AGENDA

1. Election of Chairman

1.1 Elected Chairman to sign "Acceptance of Office Declaration".

2. Election of Vice Chairman

3. Apologies and Approval of absences

4. Declarations of Interest for items on the agenda and applications for dispensations

5. To approve as accurate minutes of the March 2023 meeting of the council

6. Reports

7. Public Participation Session

8. Planning Matters To consider planning applications received from North Norfolk District Council/Broads Authority for consultation prior to, or at the meeting

8.1 Consultation BA/2023/0150/HOUSEH, Proposal : Replacement of current porch roof with tiled roof and sky lights. Enclosed with a conservatory. Dwarf wall at base.

Address : Broadside Cottage , Staithe Road, Sutton, Norfolk

Applicant : Mrs Caroline Cornell du Houx

9. All Regular items prior to the next item are suspended for one month to accommodate the newly elected Parish Council

10. Correspondence sent via email to Councilors EC/resident enquiries not for publication RE/communication council decisions CD	11. Date Sent/Rcd + code
Resident enquiry concerning Sutton Village Coronation Event. (sent to J Daulby for response in his role as a member of an independent group)	14 April 2023
External enquiry/request to present an item to SPC on the "Gravel Hole."	17 April 2023
C24 Police Priority Setting Meeting	17 April 2023
DLUHC Consultation On Infrastructure Levy	18 April 2023
Broads Society Harnser Magazine	18 April 2023
Stalham Police Newsletter	28 April 2023
New Procedure for Register of Interests forms	28 April 2023
New Police Priorities for the Stalham SNT area	28 April 2023
Consultation BA/2023/0150/HOUSEH	28 April 2023
Resident enquiry concerning notice board announcements.	28 April 2023
Resident Enquiry re checking flow rates of surface water from Hickling causing flooding of raw sewage in Sutton for Anglian water. Resident to attend next meeting.	02 May 2023

12. Administration & Clerks report

12.1 Subscriptions Council is asked to consider and approve a payment of £426.55 to Norfolk ALC for its annual subscription/payroll/website services.

12.2 Insurance Premium Council is asked to consider and approve the renewal of the SPC policy to Zurich Insurance.

12.3 Policies for Review

12.3.1 General Reserves Policy. – Council is asked to consider and agree to adopt

12.3.2 Internal Control Statement

12.3.3 Asset Register

Clerk to update the council on the following matters,

Meeting with the Broads Authority

Contact with the Sutton Staithe Hotel

Position update/report on Sutton Staithe April 2024

Position update/report on Slipway Licence April 2024

Mooring Licences/unpaid fees issued April 2023

Allotments

Clerks Additional Hours

13. Finance

13.1 Payments for Approval	Amount
Reimburse Cllr Daulby for SPC contribution to the Sutton Village Coronation event	£tbc
Milage payment	£1200
Microsoft Office subscription	£107.82

13.2 Bank reconciliations/Bank Statements

13.3 Budget Update

14. Any Other Business – any items to be noted and included on the next agenda.

15. Date of Next meeting - scheduled for 13 June 2023 at 7.00pm