

# Sutton Parish Council

## To: Members of Sutton Parish Council

You are duly requested to attend the next meeting of Sutton Parish Council to be held at 7.00pm on Tuesday 12th April 2022 at Sutton Village Hall

J M Daulby  
Chairman, Sutton Parish Council  
[johndaulby@aol.com](mailto: johndaulby@aol.com)

Lynne Nash  
Sutton Parish Clerk  
[suttonclerk@gmail.com](mailto: suttonclerk@gmail.com)

## Public Attendance

Members of the public and press are welcome to attend. At item 5, the public will be invited to give their views/question the Parish Council on issues on the agenda or raise issues for consideration of inclusion at future meetings. This item will generally be limited to 10 minutes duration.

## AGENDA

1. **Apologies and approval of absences**
2. **Declarations of Interest**
3. **To approve as accurate minutes of the last meeting of the council**
4. **Reports**
5. **Public Participation Session (10 minutes)**
6. **Allotments**
  - 6.1 Two Allotment invoices that total £90 remain unpaid. The Council has received no response to recent reminders by email/telephone and text. The Council is asked to discuss and approve a final recovery plan.
7. **Footpaths**
  - 7.1 The matter remains on-going No update is available for this meeting
8. **Queens Platinum Jubilee**
  - 8.1 The purchase of Queens Platinum Jubilee Commemorative medals for 32 children at Sutton Pre School is being arranged. The Clerk will advise this Committee when they arrive.
  - 8.2 The Flagpole has arrived and Councillor J Daulby and Councillor Baker will arrange for it to be erected.
9. **Water Management Alliance and a piece of Land at Sutton Staithe**
  - 9.1 A meeting has been arranged with WMLA for 25 April 2022. The Chairman and Councillor Cator assisted by the Clerk will attend.
10. **Planning Matters**
  - 10.1 **Planning Applications PF/21/2021 & PF/21/1532**

As agreed at your meeting in March the Clerk formally advised the members of The Development Committee before it met on 17 March 2022 of the Councils views.( copy attached). Councillor J Daulby also addressed the Committee in person. Following the meeting Councillor J Daulby wrote to the Chief Executive and lodged an official complaint.
  - 10.2 **Pre application for land East of Sutton Street IS2/22/0721**
    - Pre application for up to 6 residential dwellings for land North of Firs Lane IS2/22/0720**
    - Pre application for the site of the Methodist Church IS2/22/0587**

An incorrect press item was reported for the above applications. District Cllr M Taylor has formally addressed NNDC and will advise this Committee of the outcome.
  - 10.3 **A Planning Application PF/22/0845 Alderley The Street Sutton has been received.** (Not associated with any other planning item)
11. **Persistent Flooding Problem Staithe Road Sutton**
  - 12.1 No further details are currently available
12. **Chairmans Report**

**13. Financial Arrangements**

**13.1 Year End** This Committee is asked to note that the documentation has been received from PFK Littlejohn to complete the Annual Governance Audit Report. The Council is an Exempt Authority. The deadline for return is 1 July 2022. An appropriate Internal Auditor has been appointed.

**14. Finance**

Regular payment to clerk for salary	£ 385.00
Swallow Tails Federation	£187.39
Lynne Nash reimbursement for purchase of Flagpole	£ 53.99
NALC Clerks Data Protection Training	£ 45.60
NALC Clerks Training Preparing for the AGAR	£ 30.00
NALC Annual Subscription fee	£ 270.46
Lynne Nash ( 22 additional hours March )	£ 412.50

**15. Date of Next meeting**

**To confirm the date of the Annual Parish Council meeting scheduled for 10 May 2022 at 7.00pm**