

# Sutton Parish Council

## **To: Members of Sutton Parish Council**

You are duly requested to attend the Annual Parish Council Meeting and the next of Sutton Parish Council to be held at 7.00pm on Tuesday 10 May 2022 at Sutton Village Hall

J M Daulby  
Chairman, Sutton Parish Council  
[johndaulby@aol.com](mailto: johndaulby@aol.com)

Lynne Nash  
Sutton Parish Clerk  
[suttonclerk@gmail.com](mailto: suttonclerk@gmail.com)

## **Public Attendance**

Members of the public and press are welcome to attend. At item 5, the public will be invited to give their views/question the Parish Council on issues on the agenda or raise issues for consideration of inclusion at future meetings. This item will generally be limited to 10 minutes duration.

## **AGENDA**

1. **Apologies and approval of absences**  
Cllr I Baker
2. **To Approve Minutes of the Annual Parish Council Meeting Tuesday 4 May 2021 held via Zoom**
3. **Election of Chairman**
4. **Election of Vice Chairman**
5. **Elected Chairman to sign "Acceptance of Office Declaration"**
6. **Chairmans Annual Report**
7. **Annual Reports received from Village Organisations \***

**The Annual Parish Meeting will then move into the May Parish Council meeting**

8. **Declarations of Interest**
9. **To approve as accurate minutes of the last meeting of the council**
10. **Reports**
  - 10.1 Cllr N Dixon
  - 10.2 Cllr P Grove-Jones
  - 10.3 Cllr M Taylor
11. **Speeding through the Village of Sutton**
  - 16.1 Cllr Daulby to set out current position and seek decision on way forward
12. **Public Participation Session (10 minutes)**
13. **Footpaths-** No update available
14. **Persistent Flooding Problem Staithe Road Sutton -**No update available
15. **Water Management Alliance and a piece of Land at Sutton Staithe –** No update available
16. **Allotments**
17. **Queens Platinum Jubilee**
  - 11.1 The purchase of Queens Platinum Jubilee Commemorative medals for Sutton Pre School. The order has been submitted. Council to discuss and agree arrangements for presentation.
  - 11.2 The Flagpole was installed on 5 May 2022 by Cllrs Daulby and Baker.
18. **Village Notice Board**
  - 16.1 Council to discuss and review the current Site and Access arrangements
19. **Planning Matters**
  - 12.1 A Planning Application PF/22/0845 Alderley The Street Sutton Council to confirm their decision
20. **Matters arising from the last meeting not covered elsewhere on the agenda**
21. **Policies for Review**
  - 20.1 Standing Orders, Financial Regulations, Code of Conduct, Publication Scheme, Data Protection. Further Policies recommended for Council to review and adopt.  
Privacy Statements Staff and Councillors, General Privacy Statement, Systems of Internal Control

**22. Chairmans Report**

**23. Clerks Report**

**24. Finance**

Regular payment to clerk for salary	£ 385.00
Re issue Swallow Tails Federation	£ 187.39
Lynne Nash reimbursement for Ink/Stationary/sundries	£ 70.85
L Dawson Locum Clerk April 2022	£ 86.20
Sutton Village Hall Annual Hire Agreement	£ 240.00
Lynne Nash ( 15 additional hours April )	£ 281.25

**25. Date of Next meeting**

To confirm the date of the Annual Parish Council meeting scheduled for 14 June 2022 at 7.00pm

\*Written notice should be given to the Clerk prior to the meeting commencing