

Sutton Parish Council

To: Members of Sutton Parish Council

You are duly requested to attend the Sutton Parish Council Meeting to be held at 7.00pm on Tuesday 12 July 2022 at Sutton Village Hall

J M Daulby
Chairman, Sutton Parish Council
[johndaulby@aol.com](mailto: johndaulby@aol.com)

Lynne Nash
Sutton Parish Clerk
[suttonclerk@gmail.com](mailto: suttonclerk@gmail.com)

Public Attendance

Members of the public and press are welcome to attend. At item 6, the public will be invited to give their views/question the Parish Council on issues on the agenda or raise issues for consideration of inclusion at future meetings. This item will generally be limited to 10 minutes duration.

AGENDA

1. **Apologies and approval of absences**
2. **Declarations of Interest**
3. **To approve as accurate minutes of the last meeting of the council**
4. **Reports**
 - Cllr N Dixon
 - Cllr P Grove-Jones
 - Cllr M Taylor
5. **Public Participation Session (10 minutes)-**
6. **Speeding through the Village of Sutton**
 - 6.1 Sutton Speed Project
Cllr Daulby to update the meeting following Site meeting 24 June 2022 and present suggested measures and funding options.
 - 6.2 Community Speed watch Team update
 - 6.3 SAM data update
7. **Allotments**

Council is asked to **approve** an estimate for necessary maintenance work at the allotment site. Council is asked to **agree** to a review of the current Tenancy Agreement prior to its next issue in October 2022.
8. **Pond**

Upkeep/maintenance review
Long term planning needs to await completed research and confirmation of Land registration details and Parish responsibilities. Council to **consider** options and **approve** process that may require a financial contribution for immediate action pending outcome of future responsibilities. Council to explore any volunteer possibilities that may be available.
9. **Planning Matters**
 - 9.1 BA/2022/0185/HOUSEH
The Clerk has raised some concerns to Calum Pollock at The Broad -Authority comments by 20.7.22. Response from CP forwarded to Cllrs 7July 2022- Council to agree response.
 - 9.2 PF/22/1559 - Sutton - Old Scotland Yard, The Street, Sutton
Council to consider and agree response
 - 9.3 Any planning matters received after publication of the agenda prior to the meeting.
10. **Water Management Alliance and a piece of Land at Sutton Staithe and the IDB Lease**

Council to agree correspondence(draft sent via email 1.7.22) to be sent to WLMA from Clerk
11. **Persistent Flooding Problem Staithe Road Sutton -update**

12. **Correspondence** – provided from Clerk by email

Email	Forwarded
Agenda & joining instr. for NNDC Town & Parish Council Engagement Forum 4th July at 10am	27 June 2022
Presentations slides for above sent by Clerk from above forum	7 July 2022
Patriotic Alternative	27 June 2022
Queens Jubilee Green Canopy - Tree planting with Brownies	27 June 2022
Invitation to Bid for Parish Partnership 2023/24	28 June 2022
New Beat Manager	30 June 2022
SAM2 The Street Data analysis Feb 2022- June 2022	6 July 2022
STALHAM - Temporary closure of C536 Yarmouth Road because of Anglian Water works to repair manhole frame and cover	7 July 2022
You're invited to Reclaim the Flood - Flooding, the LLFA and Me (27 July 2022)	7 July 2022
Wayford Bridge Waterproofing Scheme	7 July 2022

13. **Footpaths**

ENQ900210378 raised by the clerk re Sutton FP1 FP2 & FP3 Public Rights of Way and Trail Maintenance: NCC have advised: We are investigating the problem

14. **Chairmans Report**

Request to address Stalham Town Council 17.7.22

15. **Clerks Report**

- The Clerk is updating the Parish Asset Register and awaiting the Legal Orders and RegistersTeam response.

-Village Board at Staithe to be referenced in future as Staithe historic reference board to avoid any confusion.

-ENQ900210019 regarding Highways Maintenance: Road Signs & Posts has been updated. Locality Sign at Old Yarmouth Road and A149 opposite The Lodge **NCC have advised: We are investigating the problem**

The Clerk has reported and to Amey(on behalf of Norfolk Street Lighting the following).

1. Out of Date signage to the now closed Sutton Pottery on A149
2. Faulty flashing speed sign situated on the road into Sutton from the Catfield end on the junction of the Hickling Road.

Any other administrative requirements not requiring council decision

16. **Finance**

16.1 Payments for Approval	Amount
NNDC Dog bin waste removal	£923.52
L Nash Print Paper x2	£ 8.50
L Nash 1 st Class Stampsx20	£ 19.00
L Nash Additional 23 Hours June	£495.93

16.2 Regular Payment Out June 2022	Date
Clerk Salary June	30.06.22

Receipts

16.3 Regular Receipts June 2022	Date
Slipway License	16.06.22

16.4 Bank reconciliation

16.5 Budget Review

17. **Exclusion of Press & Public for Confidential Session.**

17.1 Pursuant to s 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of updates to the Parish Budget (shown on the agenda as item 16.5) (2).(1)Public Bodies (Admission to Meetings) Act 1960(2)Local Government Act 1972 s 228.

18. **Date of Next meeting**

To confirm the date of the next Parish Council meeting scheduled for 9 August 2022 at 7.00pm