

Sutton Parish Council

Minutes of the Sutton Parish Council Meeting held at 7.00pm on Tuesday 11 April 2023 at Sutton Village Hall

Present Cllr D Curtis Cllr J Daulby(chairman) Cllr L Daulby Cllr C Makepeace L Nash (clerk) & 4 members of the public

The meeting commenced at 7.04pm

1.Apologies and approval of absences Cllr R Cator (please see chairman's report)

2.Declarations of Interest and applications for dispensations None on this agenda

3.The minutes of the March 2023 meeting were agreed and approved as accurate and true and signed by the chairman.

4.Reports

4.1 Cllr N Dixon wished to report two items 1. The road safety review report A149/Sutton. Cllr Dixon and Duncan Baker MP had been given first sight of the report. They had reviewed and sought clarifications and inclusions on the draft report issued to them in February 2023. The final report will be available to the public and Cllr Dixon w/c 17 April 2023. 2. Cllr Dixon had provided the clerk last month details of the success of the road safety community fund bid for Sutton. He had no further clarification and suggested the clerk follow up for clarification.

4.2 Cllr P Grove-Jones sent her apologies and provided the follow which was read in her absence." This could be my last Sutton PC meeting, so I just wanted to say that I have thoroughly enjoyed my time serving you all. It has been a pleasure. Regarding business, there is nothing pressing-NNDC slows down during the run-up to the elections, and I feel any planning applications are self-explanatory. Life is becoming more hectic as I approach the end of my term as chair of NNDC, several more civic events to attend with a garden party at Buckingham Palace." Sutton Parish Council wished to take this opportunity to formally thank Cllr Grove-Jones for all of her support, assistance and availability in the past.

5.Public Participation Session No questions were raised during this item.

6.Speeding through the Village of Sutton

6.1 Road Safety Community Fund Bid The clerk advised that she had received the communication Cllr Dixon reported on earlier and emailed the RSCF team to obtain clarification of amount, timescales and process to enable action.

7.Planning Matters- None received.

8. Water Management Alliance and Land at Sutton Staithe and the IDB Lease. The Clerk advised she had been in communication with the WMA. She had delayed setting up a meeting with the WMA because of several "housekeeping" issues that had arisen over the last month. These issues need to be resolved for the Council to best informed of their position.

9.Persistent Flooding Problem Staithe Road Sutton no further information on the unresolved problems .

10.Footpaths Verges and open spaces

11.Sutton Staithe

11.1 West Dyke Moorings. Cllr Daulby has advised boatowners of the current year's fees. The clerk has issued new licences.

11.2 Council is asked to consider the current use of the waste facilities contracted by this Council at Sutton Staithe and advise and approve their continued use. The clerk asked this item is deferred pending items included in the clerk's report. (Please note this item was incorrectly noted as item 10.1 on the agenda)

12. The shingled area at the edge of the Staithe, to the right of the Boatyard and behind the Hotel car park.

Cllr Makepeace advised that The Sutton Staithe Hotel would like to be included as a guest if communication between stakeholders agree. This work is yet to be started and remains pending.

13. Correspondence Item considered for urgent action and deferred for reasons of time efficiency.

14. Chairmans report. The chairman advised that Cllr Cator had provided him with his written resignation from Sutton Parish Council. Council was disappointed to note and would miss the wealth of knowledge he brought to Council.

Cllr Daulby advised council that he had followed up his outstanding complaint and unsatisfactory responses to the Chief Constable and had now been advised to make a further formal complaint to the Professional Standards Department.

15. Administration & Clerks report

15.1 Council is asked to agree and approval additional signatories to all the Barclays Bank Accounts. Council approved the additions Cllr J Hunt & Cllr L Daulby, and the clerk provided the relevant documentation which was completed and signed by Cllr J Daulby and Cllr Curtis. Cllr L Daulby agreed to forward on completion.

15.2 Council is asked to approve payment for 115 Coronation Medals in advance of reimbursement from St Michaels Church. Council agreed and approved transaction for administrative purposes.

The clerk reported that she had during the last month received information/confirmation that the Council have and are involved in service contracts relating to Waste with NNDC, A paper recycling bin(no cost attached) A glass recycling bin and ownership of a wooden waste compound structure.

The clerk advised that she had been contacted by NNDC Contracts officer concerning rubbish at the "Sutton Staithe Boat Bins" .

"I'm sure you are aware this provision has been the responsibility of Sutton Parish Council for some time now. Please see attached agreement.(Clerk to forward to councillors at the meeting) It has come to our attention, by our waste collector, that these bins are being used as a local tip. We are unable to collect waste that does not have the same appearance as household waste. Not to mention that this facility should just be used for waste coming from publicly moored boats and nothing else. May I ask that you give this your attention and look to make improvements here perhaps with relevant signage to deter outside use, as I cannot expect the crews to have to deal with this level of waste each time they attend. Thank you for your assistance with this. The clerk provided councillors with sight of the communication and will follow up with copies.

The clerk advised council that she was meeting with a Broads authority later this month concerning their responsibilities regarding the free moorings and opportunities that may be available for the Staithe/village green.

The clerk hopes that by the next meeting she will have a complete set of information for Council to consider and approve their future involvement in facilities at the Staithe/village green.

16.Finance

16.1 Payments for Approval	Amount
L Nash Addl. 28. Hours March	£557.20
SLCC-election training	£18.00

17.2 Regular Payment Out	Date
Clerks Salary March	30.3.23

17.3 Receipts	Date
Slipway License	15.3.23

17.4 Bank reconciliations/Bank Statements

17.5 Budget Update

18. Any Other Business – any items to be noted and included on the next agenda none

19. Date of Next meeting - 9 May 2023

6.15pm All duly elected without contest Councillors are asked to arrive.

6.30pm Sutton Annual Parish Council Meeting

7.00pm Sutton Parish Council Meeting